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*'Building our Futures Together'*

Dear Parents and Carers

### **Collection of children after school**

In order to safeguard our children we have reviewed our procedures for dismissing children at the end of the school day.

We ask you to collect your child from their classroom door. Class teachers will not release children unless they have seen a parent or known adult. This will also apply to collection from after school clubs.

There are two exceptions to this:

- 1) Children in Elm, Fir and Pine class will be walked onto the playground from where their teachers will release them. (This is to avoid congestion on the narrow path outside of these classrooms).
- 2) Children in Y5/6 whose parents have signed the permission form below, may make their own way home. (We recognise that some parents want their children to exercise a degree of independence before moving on to secondary school.)

Of course, this will also mean that you can quickly catch up with teachers at the end of the day if there are any reminders or messages and we hope that you will value this contact.

Yours sincerely

Nathan Hairon  
Headteacher

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### **Year 5/6 – Unaccompanied travel home from school**

Name of Child : ..... Class: .....

I give permission for my child to leave school at the end of the day unaccompanied and make their own way home.

Signed: ..... Date : .....